**Syllabus of Fall 2005**
Chinese 101—002: Elementary Chinese I

Shizhen Gao  
Instructor of Department of Modern Languages  

“Through coursework, experience abroad, and other cultural encounters, the Department of Modern Languages cultivates communicative skills and cultural awareness that prepare students at Western Kentucky University to be more knowledgeable and sensitive citizens of the global community.”

- **Class Time:** 11:10 a.m. -12:30 p.m. Tuesday & Thursday (T.R.)  
- **Classroom:** FAC Room #259  
- **Textbook:** Beginners’ Chinese: An Easy Introduction by Elizabeth Scurfield & Song Lianyi

- **Office hours:** Immediately after class  
- **Office:** Fine Art Building  
- **E-mail:** shizhen.gao@wku.edu  
- **Website:** www.wku.edu/~shizhen.gao/  
- **Telephone:** 745-6946

**Catalog Description:**

Conversational Mandarin with basic grammar and basic functional vocabulary of the Chinese language. Includes aspects of contemporary Chinese culture.

**Course Goals:**

Students are expected to have a rough understanding of the Chinese culture and rudimentary knowledge and skills of speaking, listening, and reading Chinese.

**Course Objectives:**

Students will be able to  
- Learn Hanyu Pinyin, a Romanized pronunciation system to aid Chinese learning  
- Acquire 20-30 Chinese characters (know how to recognize and write them)  
- Comprehend Fundamental Chinese grammar  
- Have basic knowledge of Chinese culture

**Course Format:**

- Students are expected to actively participate in class activities, which are mostly audial and oral practice  
- Home assignments will be given to complement and reinforce class learning  
- Handouts will be distributed when necessary  
- Audio/Video and other multimedia means of teaching will be used to enhance teaching and learning  
- Web resources will be provided to supplement teaching and learning
Class Attendance:

- The nature of the course dictates that students attend every class meeting
- If a student can’t come to class, he or she must contact the instructor in advance with a valid reason for absence
- Students with excessive unexcused absences will suffer the consequences. For excessive absenteeism, refer to page 28 of the 2005-06 Undergraduate Catalog for university attendance policy.

Class Participation and Home Assignments:

- The cliché “Practice makes perfect” applies most appropriately to language learning. Class participation, therefore, is essential to the fulfillment of coursework
- They are also expected to complete their home assignments in time

Grading Systems:

- Grades are based upon class attendance, assignments, quizzes, tests, and exams.
- Quizzes, mid-term test, and final exam, once missed, are not to be retaken. Therefore, students are expected to be present at the quizzes, test and exam.

Grade distribution:

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<tr>
<th>Category</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>Attendance</td>
<td>10%</td>
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<tr>
<td>Assignments</td>
<td>10%</td>
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<td>Quizzes</td>
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<td>Mid-term Test</td>
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<td>Final Exam</td>
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Grade Conversion:

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<td>D</td>
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<td>F</td>
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Note:

1. "Students with disabilities who require accommodations (academic adjustments and/or auxiliary aids or services) for this course must contact the Office for Student Disability Services, Garrett Conference Center, Room 101 The OFSDS telephone number is (270) 745-5004. Please DO NOT request accommodations directly from the professor or instructor without a letter of accommodation from the Office for Student Disability Services."
2. The instructor reserves the right to make changes in the course and the syllabus as she deems necessary